

# Free Adult Education Courses for Sept 2024

## Corinth Community Training Courses

To book a place please call Janet on 07482 606808 or Paul on 07882 092231

Email [info@corinth-training.com](mailto:info@corinth-training.com), or visit our web site: [corinth-training.com](http://corinth-training.com)

Course name	Start date, & time, (all are 8-week courses unless stated)		
<b>First Steps IT (5 courses)</b>	Mon 16/09/24 *Tues 17/09/24 Tues 17/09/24 Weds 18/09/24 *Thurs 19/09/24	<b>Eccles Library</b> <b>Pendleton Library</b> <b>Walkden Library</b> <b>Swinton Library</b> <b>The Broughton Trust</b>	10:00 to 12:30, or 10:00 to 12:30, or 13:00 to 15:30, or 13:00 to 15:30, or 13:00 to 15:30
<b>Next Steps IT (3 courses)</b>	*Tues 17/09/24 Fri 20/09/24 Sat 21/09/24	<b>Pendleton Library</b> <b>Eccles Library</b> <b>Little Hulton Library</b>	13:00 to 15:30, or 10:00 to 12:30, or 09:30 to 12:00
<b>First Steps Microsoft Office (3 courses)</b>	Tues 17/09/24 Weds 18/09/24 Thurs 19/09/24	<b>Walkden Library</b> <b>Cadishead Library</b> <b>Eccles Library</b>	10:00 to 12:30, or 10:00 to 12:30, or 13:00 to 15:30
<b>Next Steps Microsoft Office (2 courses)</b>	*Mon 16/09/24 *Thurs 19/09/24	<b>Pendleton Library</b> <b>The Broughton Trust</b>	10:00 to 12:30, or 10:00 to 12:30
<b>Advanced Steps Microsoft Office (3 courses)</b>	Mon 16/09/24 Weds 18/09/24 *Weds 18/09/24	<b>Eccles Library</b> <b>Swinton Library</b> <b>Pendleton Library</b>	13:00 to 15:30, or 10:00 to 12:30, or 10:00 to 12:30
<b>First Steps Spreadsheets &amp; Databases</b>	Thurs 19/09/24	<b>Eccles Library, (Glass Room)</b>	10:00 to 15:30
<b>First Steps Teaching Adults</b>	Thurs 17/10/24	<b>Eccles Library, (Glass Room)</b>	10:00 to 15:30
<b>Next Steps to Level 2 Math</b>	Tues 17/09/24	<b>Eccles Library Lounge</b>	10:00 to 12:30
<b>Math for All</b>	Mon 16/09/24	<b>Little Hulton Skills Centre</b>	10:00 to 12:30
<b>First Steps Photoshop</b>	*Tues 17/09/24	<b>Future Skills</b>	18:00 to 20:30
<b>First Steps Digital Photography</b>	*Thurs 19/09/24	<b>Eccles Library Lounge</b>	18:00 to 20:30
<b>First Steps Digital Photography &amp; Photo Editing</b>	Tues 17/09/24	<b>Little Hulton Skills Centre</b>	18:00 to 20:30
<b>Advanced Steps Talking Italian</b>	*Mon 16/09/24	<b>Eccles Library Lounge</b>	18:00 to 20:30
<b>First Steps Talking Italian</b>	*Weds 18/09/24	<b>Eccles Library Lounge</b>	18:00 to 20:30
<b>Expressions of interest taken for</b>			
<b>HTML Coding for Web Site Building</b>			
<b>First Steps Object Orientated Computer Coding</b>			
<b>First Steps Office Work and Admin</b>			
* Denotes includes October half term break			

All details are provisional and subject to funding. Please regularly check <https://www.corinth-training.com> for any last-minute changes and new course additions. We apologise in advance if changes must be made. **Course details correct as of July '24.**

Courses are free conditional on at least 50% attendance, aged 19+, a Greater Manchester resident/worker and completion of a learner journal, (returned to Corinth each lesson/end of the course). Enrolment on a course is during the first lesson. Enrolment requires 1 proof of resident status, e.g. birth cert, or bank card, or driving license, or passport, or residence permit, or proof of pre settlement/settlement status and valid share code. Residence permits must be valid during and for at least 6 months after the course end date.

The above courses are community training courses and are not certificated. For business enquiries please call or email as per our contact details. All courses are eight weeks in duration unless otherwise indicated. T&C's apply around European/non-European resident status. E&OE.

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<b>First Steps IT</b> This introductory course is ideal for learners with little or no computer experience. Subjects include: using the keyboard & mouse, Internet and computer safety, online shopping, using an Internet search engine to find information and, using email.	<b>Next Steps IT</b> Ideal for learners who would like to improve existing IT skills. Subjects include: advanced email, using comparison web sites, saving money online, digitally repairing a torn photo, making a digital slide show, an introduction to online office apps, and an introduction to using cloud technologies.
<b>First Steps MSOffice</b> Ideal for learners looking to learn new Microsoft Office skills or build on existing ones. Includes: digital file management and introductions to word processing, spreadsheets, designing desktop publications, and creating presentations.	<b>Next Steps MSOffice</b> Subjects include: advanced areas of using tables with word processing, getting to grips with formula, autofill and charts with spreadsheets, developing digital presentations and, making a calendar and business cards with desktop publishing.
<b>First Steps Advanced Microsoft Office</b> This course is ideal for those who already have some experience of using Microsoft Office and now need a deeper dive into this suite of apps. The course includes setting up a mail merge template, additional MS-Excel skills, as well as a more in depth look at MSPowerPoint.	<b>First Steps Spreadsheets and Databases</b> This course is perfect for anyone interested in discovering more about spreadsheet and database use. The course introduces formulae building, v-lookups, pivot tables, filtering data, logic statements, queries, and relational databases.
<b>Digital Photography</b> This course is ideal for those wishing to learn more about using their digital camera to improve their general photo taking. Put into practise learning concerning the exposure triangle, composition, lighting, camera settings and more. Aimed at bridge cameras and digital SLR cameras.	<b>First Steps Photoshop</b> This course is ideal for anyone new to digital image editing. You will be led through the initial steps of creating and editing digital images using the industry standard Photoshop package. Learn about non-destructive editing using the range of layer types offered within Photoshop. No previous Photoshop experience required; some IT skills beneficial.
<b>Math for All</b> Corinth offers a range of non-accredited math courses that help you learn more around what's expected at GCSE level. This course guides you through some of the core subjects of level 2 math. Ideal for anyone who really wants to get to grips with numbers.	<b>First Steps Digital Photography and Photo Editing</b> This course is ideal for those familiar with the exposure triangle, composition and manual mode on a camera. The course focuses on the use of colour, modelling techniques, and still life both at point of shooting and postproduction techniques in Photoshop. No previous Photoshop experience necessary.
<b>Talking Italian</b> These courses are ideal for those just starting out or wishing to improve further their Italian language skills. Great for anyone considering holidaying there.	<b>First Steps Teaching Adults</b> This course is aimed at those wishing to improve their understanding of teaching within the lifelong learning sector. Learn about learning and teaching styles, experiential learning, lesson prep and planning, classroom management, differentiation in the classroom and more.

Venue	Post Code	Venue	Post Code
The Broughton Trust	M7 1NY	Little Hulton Skills Centre	M28 0AZ
Cadishead Library	M44 5AN	Pendleton Gateway/Library	M6 5FX
Eccles Gateway/Library	M30 0TU	Swinton Gateway/Library	M27 6BP
Future Skills	M50 2PU	Walkden Gateway/Library	M28 3EZ
Little Hulton Library	M28 0AZ		

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## Other opportunities across Salford

### Why not check out activities at your local library?

Visit [www.salfordcommunityleisure.co.uk/libraries/](http://www.salfordcommunityleisure.co.uk/libraries/)

### Find out about the activities the Salford Rangers have up and coming

Visit: <https://www.salford.gov.uk/parks-and-open-spaces/salford-ranger-team/>

### Check out Salford Museum's page

<https://salfordmuseum.com/>

### Check out Salford City Council's job vacancies and help pages

<https://www.salford.gov.uk/jobs-skills-and-work/council-job-vacancies/>

### Tune in to Salford City Radio, 94.4FM

[www.salfordcityradio.org](http://www.salfordcityradio.org)

### Check out Corinth's web site for regular updates

[www.corinth-training.com](http://www.corinth-training.com)

## Referral Form

If you are interested in one of our courses and would like us to contact you, please complete the referral form below, detach it from the list of courses, and hand it back in to any one of those lovely people that work within any of the Salford libraries. We will collect it from them and will give you a call.

First Name

Surname

Date:

Contact Number:

Which course(s) are you interested in? Please tick ✓

First Steps IT	Next Steps IT
First Steps Microsoft Office	Next Steps Microsoft Office
Advanced Steps Microsoft Office	First Steps Spreadsheets and Databases
First Steps Using Smart Devices	First Steps Pivot Tables & Relational Databases
First Steps Planting Seeds, Saving Bees, Learning IT	
First Steps Photography	First Steps Photoshop
Next Steps Photography	Next Steps Photoshop
First Steps Photography & Digital Editing	Higher Steps Photoshop
Next Steps Photography & Digital Editing	
First Steps HTML, JavaScript & CSS Coding	First Steps App Building
First Steps Computer Coding with C++	Next Steps App Building
First Steps Starting with Math	First Steps Italian
	Next Steps Italian
First Steps to Teaching Adults	
First Steps Confidence Building	First Steps Building your Skills

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