

Good Morning All,

Please see below this week's jobs bulletin:

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Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT194

Job Title: Full time Cleaner caretaker

Job Description:

Growing business with an emphasis on doing simple things well and with a keen attention to detail. We specialise in working for property management companies with a small but flexible team. The work and locations are varied and with plenty of potential opportunities for training and advancement as the business grows.

Main Duties:

- Caretaking / Clean developments in accordance with the outlined specification.
- Perform gardening and refuse management duties as required.
- Have a good understanding of any on site equipment which may include: CCTV, door entry system, vehicle access and communal boilers.
- Keep concise records of your daily activity: timekeeping, any repair/health & safety issues evident, any incidents arising or individuals met combined with clear details of any action taken.
- Deal with residents, the public, external agencies and colleagues in a courteous and helpful manner at all times.
- Work in a safe manner and be responsible for your own personal Health and Safety in accordance with latest Health and Safety rules and procedures.
- Take responsibility for the security of any keys in your possession and any internal areas your work may involve.
- Work in conjunction with colleagues to maintain and improve the service delivery, being helpful and courteous at all times.
- Comply with current Policies, Procedures and Service standards as they relate to your job role at all times.
- Undertake other general duties as required from time to time to assist in the upkeep of the property.

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type: Permanent	Hours: 30 per week	Salary: £ Competitive
Region: Salford	Closing Day: 28/02/18	How to apply: search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT193

Job Title: Part time Cleaner

Job Description:

To provide cleaning duties in accordance with company procedures and industry best practice. services including cleaning, grounds and property maintenance and caretaking to businesses in both the private and public sector

candidates must be able to get to Manchester City Centre for 6:30am -7am

Main Duties:

- Clean each property on the daily job sheet in accordance with the outlined specification that applies
- Keep concise records of your teams' daily activity: timekeeping, any repair/health & safety issues evident, any incidents arising or individuals met combined with clear details of any action taken
- Deal with residents, the public, external agencies and colleagues in a courteous and helpful manner at all times
- Take responsibility for the security of any keys in your possession and any internal areas of your work may involve
- Work in a safe manner and be responsible for your own personal Health and Safety in accordance with latest Health and Safety rules and procedures
- Work in conjunction with colleagues to maintain and improve the service delivery, being helpful and courteous at all times

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:
Permanent

Hours: 16 per week
Aim for 2 full days where possible.

Salary:
£ NMW increased to £8.25 after probation

Region:
Salford

Closing Day: 28/02/18

How to apply:
search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT195

Job Title: Class 2 Driver

Job Description:

We are looking for a Class 2 driver to join our fast growing removals company based in Swinton

Main Duties:

- Assisting other crew members with works to be undertaken
- Maintaining cleanliness of vehicles
- Ensuring that a full check of the vehicle is carried out every day prior to the vehicle leaving for work. This includes oil, water, fuel, lights, mirrors, tyres and bodywork.
- Ensuring all paperwork is completed properly.
- Maintaining the cleanliness of warehouse
- Keeping constant communication with clients including informing clients of delays when travelling to start work at their homes.
- Packing of glass and china into boxes at the industry standard or better
- Packing of personal effects into boxes at the industry standard or better
- Export wrapping of furniture at the industry standard or better
- European wrapping of furniture at the industry standard or better
- Completion of shipping note (see paperwork)
- Safe loading of vehicle
- Up to date tachograph log and fuel log including receipts
- Safe, considerate, efficient and responsible driving of the vehicle (Includes producing the appropriate license for copy to file every 3 months)

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:
Permanent

Hours: Approx 40 per week
7am Starts

Salary:
£20K +

Region:
Salford

Closing Day:
ASAP

How to apply:
search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT191

Job Title: Joiners

Job Description:

We are looking for an experienced Joiners must hold a valid CSCS Card and protective footwear other PPE will be supplied by company

Main Duties:

- Fitting wooden structures such as doors, window frames, staircases, partition walls, roof timbers, floor and roof joints (1st fix).
- Installing doors, cupboards, skirting boards, door surrounds, shelving and ironmongery (2nd fix).
- Snagging work (final fix).

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:

Permanent

Hours:

8am – 5pm Mon- Fri

Salary:

£TBD

Region:

Salford

Closing Day:

ASAP

How to apply:

search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT190

Job Title: Labourers

Job Description:

Labourers required across the Salford area, Must possess a Valid CSCS card. And boots other PPE will be provided, by employer

Main Duties:

At the start of a job, you'll help to prepare the site - putting up huts, unloading and storing building materials and setting up ladders and scaffolding. Much of this will be hard physical work.

Once work gets underway, your day-to-day tasks may include:

- Groundworking - marking out and digging shallow trenches for foundations and drains
- Formworking - putting up or dismantling the shuttering that holds setting concrete in place
- Steel fixing - bending and fixing the bars used to reinforce concrete structures
- Steel piling - fixing steel sheets together to form temporary retaining walls for excavation work
- Concreting - layering and smoothing concrete for foundations, floors and beams
- Road working - concreting, laying kerbs, paving and resurfacing

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:
Permanent

Hours: 8am – 5 pm
Mon – Fri

Salary:
£9 per hour

Region:
Salford

Closing Day:
ASAP

How to apply:
search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT192

Job Title: Stores Person

Job Description:

We are looking for an experienced Labourer to step up to the role of Stores person must hold a valid CSCS Card and protective footwear other PPE will be supplied by company

Main Duties:

- Recording goods inwards / outwards
- Ensure checks to verify stock levels for re-ordering are accurate and appropriate.
- To take delivery of goods.
- Ensure that goods are checked off in an accurate and timely manner and check for damages and quantity.
- Put materials away in stores after deliveries in a FIFO order.
- To get materials out ready for collection by FCH tradesman and for the issuing to Jobs.
- Assist with stock checks when required.
- Keep stores clean and tidy.

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:

Permanent

Hours:

8am – 5pm Mon- Fri

Salary:

£10 per hour

Region:

Salford

Closing Day:

ASAP

How to apply:

search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT180

Job Title: Apprentice Administrator

Job Description:

As part of the team in our Manchester office or site, you will provide administrative support to both our office and site teams and assist with the smooth running of the administration function. You will provide general administration support to the team, provide cover on the reception desk and assist with any ad hoc duties as required. You will have the opportunity to liaise with people at all levels and manage a number of activities without compromising our commitment to 'Perfect Delivery'.

Suitable candidates will:

- Be a good communicator, both written and verbal
- Have the ability to meet deadlines and manage a number of different activities
- Be computer literate with a good working knowledge of Microsoft packages
- Display high levels of accuracy and good attention to detail
- Have great interpersonal skills with the ability to quickly develop strong working relationships with people at all levels
- Be a collaborative team player
- Be willing to take on responsibility

Suitable applicants will be educated to GCSE level (or equivalent) with a minimum of a grade C in English and Maths.

Training:

Our training scheme offers on the job training with mentoring arrangements where you will work towards achieving NVQ Level 2 and 3 in business administration.

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type: Permanent	Hours: Mon - Fri	Salary: £11,500 P.A
Region: Manchester.	Closing Day: ASAP	How to apply: search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT172

Job Title: Residential Care – Support Workers (various roles available)

Job Description:

Various positions available. Some positions require experience however some do not. Please contact the SEARCH team for more information.

Candidates must have a clean DBS check and be flexible.

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:

Permanent

Hours:

Various

Salary:

Various

Region:

Prestwich

Closing Day:

ASAP

How to apply:

search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT171

Job Title: Support Workers

Job Description:

We are looking for care givers to join our team which has been established to respond to the needs of people affected by dementia who may require some care or support while living independently at home or while living with family/carers, or who require one to one social support.

Main Duties:

- Dementia independence support
- social support for hobbies, interests and clubs/groups
- Appearance assistance/support
- Hygiene & personal care support
- Daily living support
- Religious following support
- Meal planning & cooking support
- Community activity support
- Medication reminders support
- Regular respite support
- Community group & day centre attendance support
- Shopping/cleaning/laundry & light gardening assistance & support
- General household tasks support
- Caring for pets support
- Night sitting/sleep in support
- Emergency support
- Telephone befriending support

Skills Required:

- Excellent verbal and written communication.
- Astute observation skills.
- Ability to follow set rules and protocol.
- Time management and organizational skills.
- Empathy and compassion.
- Must be Able to pass an enhanced D.B.S
- Driving license would be an advantage but is not essential if candidate is willing to travel via public transport or walk to clients properties

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type: Permanent	Hours: Days, Evenings and alternate Weekends	Salary: NMW
Region: Salford	Closing Day: ASAP	How to apply: search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT202

Job Title: Warehouse Operative

Job Description:

We are looking for a Full Time experienced warehouse operative to join our busy team.

Main Duties:

- Perform an array of functions that may include receiving and processing incoming stock and materials, picking and filling orders from stock, packing and shipping orders, or managing, organizing and retrieving stock in the warehouse.

Skills Required:

- Excellent time keeping
- Able to work under pressure

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type: Long Term – Agency Work	Hours: Full Time, Mon – Fri Days 06:00am – 14:00pm 14:00pm - 22:00pm (alternate) OR Nights 22:00pm – 06:00am	Salary: NMW
Region: Trafford Park	Closing Day: ASAP	How to apply: search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT163

Job Title: Class 2 Tipper Driver

Job Description:

We are looking for an experienced truck driver to serve our supply chain logistics department in a safe and timely manner.

Main Duties:

- Transporting finished goods and raw materials over land to and from manufacturing plants or retail and distribution centres.
- Inspecting vehicles for mechanical items and safety issues and perform preventative maintenance.

Skills Required:

- Class 2 HGV licence
- CPC licence

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:

Permanent

Hours:

Days – 05:30am start
Nights – 19:00pm start

Salary:

£100 per shift

Region:

Swinton

Closing Day:

Ongoing

How to apply:

search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: WT165

Job Title: Time Served HGV Fitter

Job Description:

We are looking for a Time served HGV fitter to maintain our fleet of tarmac delivery vehicles

Main Duties:

- General servicing, repairs and maintenance of Heavy Good Vehicles.
- Investigating faults and engine diagnostics
- Vehicle Safety Inspections

Skills Required:

- Having good manual dexterity.
- Being able to work alone.
- Having a suitable fitness level.
- Being able to follow instructions.
- Having good communication skills.
- Being methodical and organised.
- Having good concentration.
- Being able to work to strict deadlines

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:
Permanent

Hours:
Full Time

Salary:
TBC

Region:
Swinton

Closing Day:
Ongoing

How to apply:
search@theworkcompany.co.uk

Jobs Bulletin

SEARCH

Salford Employment and Recruitment City Hub

Reference Number: WT157

Job Title: Cleaners

Job Description:

We are recruiting for Cleaners to work in an industrial food production environment

Main Duties:

- Preparing an area for cleaning.
- Cleaning ceilings, walls, floors, windows and staircases.
- The cleaning of specific types of areas such as offices, toilets, changing rooms and kitchens.
- Emptying waste bins, bagging up rubbish and making sure it is disposed of correctly.
- Placing warning signs to alert people to potential hazards such as wet floors and spillages.
- Ensuring cleaning products and equipment are stored correctly and safely.

Skills Required:

- Must be able to get to Trafford park for allotted shift time
- Be able to work 5 from 7 days. Including weekends.

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:

Permanent

Hours:

Afternoons - 13:30pm-
10:00pm
Nights - 10:00pm - 07:00am

Salary:

NMW

Region:

Trafford Park

Closing Day:

Ongoing

How to apply:

search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: SEARCH-VAC-WT142

Job Title: Catering Assistant

Job Description:

Catering Assistants needed. Must have Level 2 Food Hygiene and experience working within a catering environment.

Main Duties:

- Preparing food
- Cooking food
- Serving customers
- Taking payments / handling money
- Cleaning duties

Skills Required:

- Level 2 food hygiene certificate
- Experience in a similar role is preferred

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type: Permanent	Hours: Full Time, 6am – 4pm, Mon - Fri	Salary: NMW
Region: Blackfriars / Salford Crescent	Closing Day: End of Feb 2018	How to apply: search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: SEARCH-VAC-WT128

Job Title: Multi Drop Drivers

Job Description:

Multi Drop drivers needed in Salford!

Main Duties:

- Loading / unloading vehicle with parcels
- Delivering goods to customers
- To process all deliveries to given deadlines
- Completing paperwork

Skills Required:

- Full Clean UK Driving License
- Reliable
- Excellent time keeping
- **MUST BE OVER 25** due to insurance purposes
- Experience is an advantage but not essential

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:
Permanent

Hours:
Full Time

Salary:
Exceeds NMW

Region:
Eccles

Closing Day:
Ongoing

How to apply:
search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: SEARCH-VAC-WT120

Job Title: PT Driver / Packer

Job Description:

Driver needed to deliver bespoke parcels across NW. Will also be required to package items.

Main Duties:

- Packing items to a high standard
- Deliver items to various sites across Manchester and NW.

Skills Required:

- Clean DBS check
- Full UK driving licence

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:	Hours:	Salary:
Permanent	16 hours per week – Mon - Fri	NMW
Region:	Closing Day:	How to apply:
Salford, M50	ASAP	search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: SEARCH-VAC-WT117

Job Title: Roofer

Job Description:

We are looking for somebody with all round knowledge of the building / property maintenance trade. Ideally the successful candidate will have building skills and experience in roof work, joinery, plastering and pointing and must have at least 3 years experience working in a construction environment

Main Duties:

- Maintain buildings and properties
- Driving to and from various sites across the North West
- Undertake tasks appointed by supervisor

Skills Required:

- All round knowledge of property maintenance
- Building skills i.e. roof work, joinery, plastering and pointing
- Minimum of 3 years experience working in construction / property maintenance environment
- **Full UK driving license (max of 3 points)**
- **MUST HAVE ROOFING EXPERIENCE**

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:
Permanent

Hours:
Mon – Fri, 7am - 4pm

Salary:
£21,112 PA

Region:
Swinton

Closing Day:
ASAP

How to apply:
search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: SEARCH-VAC-WT118

Job Title: Multi Skilled Trades Person

Job Description:

We are looking for a team of multi skilled tradesperson to join our growing company. This requires multi skilled tradesmen. A van will be supplied with tools. We expect you to be able to run a job from start to finish. Good timekeeping and efficiency is required for this project along with hard work. Work requires skills such as plastering, plumbing, tiling and all minor types of repair works

Main Duties:

- Maintain buildings and properties
- Driving to and from various sites across the North West
- Undertake tasks appointed by supervisor

Skills Required:

- We are looking for somebody with all round knowledge of the building / property maintenance trade. Ideally the successful candidate will have building skills and experience in roof work, joinery, plastering and pointing and must have at least 3 years experience working in a construction environment
- **Full UK Driving Licence**

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:
Permanent

Hours:
Mon – Fri, 7am - 4pm

Salary:
TBC at interview

Region:
Swinton

Closing Day:
ASAP

How to apply:
search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: SEARCH-VAC-WT86

Job Title: Kitchen Porter

Job Description:

Ensure basic cleaning jobs are carried out as quickly as possible. Collect and wash up pots and pans. Clean food preparation areas and equipment, in addition to crockery and cutlery. Unload food and equipment deliveries. Training will be provided.

Main Skills:

- Ability to carry out tasks quickly
- Ability to work on your own and use your initiative
- Ability to remain calm under pressure
- Ability to follow instructions

This role will include weekend and evening work.

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:

Permanent

Hours:

Full and Part Time available

Salary:

Starting at £7.50 PH

Region:

Trafford Centre

Closing Day:

ASAP

How to apply:

search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: SEARCH-VAC-WT87

Job Title: Line Chef

Job Description:

We are looking for a professional line cook to prepare food to the exact chef's specifications and to set up stations for menu. Line cook duties will consist of assisting the executive and sous chef with their daily tasks. The successful candidate will play a key role in contributing to our customer satisfaction goals. Full training will be provided

Main Duties:

- Set up and stocking stations with all necessary supplies
- Cook menu items in cooperation with the rest of the kitchen staff
- Answer, report and follow executive or sous chef's instructions
- Clean up station and take care of leftover food
- Stock inventory appropriately
- Ensure that food comes out simultaneously, in high quality and in a timely fashion
- Comply with nutrition and sanitation regulations and safety standards
- Maintain a positive and professional approach with co-workers and customers

This role will include weekends and evening work.

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:

Permanent

Hours:

Full and Part Time available

Salary:

Starting at £7.50 PH

Region:

Trafford Centre

Closing Day:

ASAP

How to apply:

search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: SEARCH-VAC-MS56

Job Title: Crew Member

Join us and you'll become part of a crew, or a team, that works together to provide the best quick service, family restaurant experience – by far. If you've visited one of our restaurants before, you've probably got some idea of what's involved in working here. But you might not realise the variety and scope of the role. Specific responsibilities that involve serving customers include working behind the counter on the till and being out in the dining areas looking after our customers' needs.

We're looking for a genuine smile plus an ability to connect with customers and make them feel valued.

Main Duties / Responsibilities:

- Prepare food to company standard
- Provide excellent customer service at all times
- Working in our fast moving, high energy environment
- Adhere to health and safety standards at all times

Skills Required:

- Confident in approaching and dealing with diverse groups of people
- Friendly, courteous and helpful
- Work well as part of a team
- Effective communication skills such as attentive listening, face-to-face verbal communication and eye contact are a must
- You'll also need to understand the importance of maintaining high standards of quality and service as well as cleanliness
- The ability to maintain high energy levels whilst working both efficiently and productively is essential
- Your appearance should be smart and clean as you will be working with food

This role will include evening, night and weekend work.

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:
Permanent

Hours:
Full and Part Time available. 24 hour Business, flexible working is a must various shift patterns including nights & weekends

Salary:
NMW for age

Region:
Across Salford

Closing Day:
Ongoing

How to apply:
search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: SEARCH-VAC-MS60

Job Title: Customer Care

As a Customer Care Assistant, think of yourself as the face of your restaurant. In a nutshell, you'll deal with customers and make sure everything runs as it should in the customer areas.

Quite simply, you'll be working in our fast moving, high energy environment and we're looking for a genuine smile plus an ability to connect with customers and make them feel valued.

Main Duties / Responsibilities:

- Establish and maintain positive communication with customers at all times
- Keep manager informed about customer satisfaction
- Making children feel welcome
- Handing out balloons
- Looking after customers' specific needs
- Keeping high standards of cleanliness in the dining area and toilets
- Helping to create a warm and welcoming atmosphere
- Take part in the planning and implementation of children's parties, coffee mornings, children's competitions and other special events organised by your restaurant

Skills Required:

- Confident in approaching and dealing with diverse groups of people
- Friendly, courteous and helpful behaviour will come naturally to you
- Work well as part of a team
- Effective communication skills such as attentive listening, face-to-face verbal communication and eye contact are a must
- Understand the importance of maintaining high standards of service as well as cleanliness
- Maintain high energy levels whilst working both efficiently and productively is essential
- Your appearance should be smart and clean

This role will include early morning, evening and weekend work.

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:

Permanent

Hours:

Various shift patterns

Salary:

NMW for age

Region:

Across Salford

Closing Day:

Ongoing

How to apply:

search@theworkcompany.co.uk

Jobs Bulletin

SEARCH
Salford Employment and Recruitment City Hub

Reference Number: SEARCH-VAC-MS24

Job Title: SIA Security

Job Description:

Candidates must hold an SIA badge in order to apply.

Main Duties / Responsibilities:

- Building site security
- Night time security
- Concierge roles
- Varied security work

Skills Required:

- SIA badge
- Good time management
- Experience is preferable

Flexible Hour options - *We have people who work 1-2 shifts per week through to people who work 6 or even occasionally 7 shifts. Some guards work days, some nights. So we have a real variety of work to offer suitable candidates.*

This role will include evening, night and weekend work.

All candidates applying must be eligible to work in the UK with at least one formal proof of identification and must have their own bank account.

Contract Type:
Zero Hours Contract

Hours:
Please see above (Majority of work will be evenings and weekends)

Salary:
NMW

Region:
Salford

Closing Day:
Ongoing

How to apply:
search@theworkcompany.co.uk

